

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
May 12, 2025

I. Call to order/Pledge of Allegiance

The Meeting was called to order by Board President Steve Weinheimer at 6:30 P.M.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: Jamie Kulkee, Steve Weinheimer, Kevin Muche. Tim Simmons. Absent: Brian Thimm, Tracy Malterer, Scott Firari

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

John Bohonek was asked by a community member if the board forced Heather Cramer to resign. John wanted to make it clear that, no the board did not force Heather Cramer to resign.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before the body.

- A. Approval of Minutes of the Regular Board Meeting –April 28, 2025
- B. Approval of Minutes of the Special Board Meeting – April 30, 2025
- C. Approval of Minutes of May 2025 Committee Meeting
- D. Approval of Financial Business: Approval of Bills (#44737-44780) Funds 10, 27, 38, 41, 50, 80
- E. Approval of Student Activity Accounts
- F. Approval of Resignation of Elementary Special Education Teacher and HS Math Teacher

A motion was made by Kevin Muche and seconded by Jamie Kulkee to approve the Consent Agenda as presented.

Motion passed 4-0 by roll call vote. Absent: Tracy Malterer, Brian Thimm, Scott Firari

VI. Regular Agenda

A motion was made by Kevin Muche and seconded by Tim Simmons to approve the Regular Agenda as presented.

Motion passed 4-0 by roll call vote. Absent: Tracy Malterer, Brian Thimm, Scott Firari

.VII. Reports

A. Student Citizen of the month:

Jr. High – Rowyn Nicholls

John Hustis Elementary – William Lenz

B. 5th Grade Invite for Graduation

Two fifth grade students invited the school board and administration to 5th grade graduation. They were given an invitation to 5th grade graduation.

C. Staff Recognition:

Scott Jacquart – MS/HS Alternative Education Teacher

Mr. Bushey Reported:

Points of Interest:

- On Wednesday, May 7th the Jr. High attended Weather Day Milwaukee Brewers baseball game for their field trip.
- On Friday, May 9th Scott Jacquart took Serenity Frane, Kennedy Newville, and Abby Cookson to attend the Youth Government Day at the Administration Building in Juneau. Students were given a chance to see how local government works with presentations and hands-on experience. A big thanks to the American Legion and Randy Nehls, Tatiana Shirasaki and Judge Snow for bringing this event back after being paused for 4 years.
- Spring Choir concert will take place on Tuesday, May 13th 7:00 pm.
- Starting May 14th and running through May 30th the Jr. / Sr. High School will be participating in the 12 days until summer break theme days.
- 5th grade shadow day will take place on Wednesday, May 14th.
- On Friday, May 16th the Jr. / Sr. High will have our school wide picnic during the lunch hour.
- Jr. High dance will take place on Friday, May 16th.
- The FFA Banquet will be held on Sunday, May 18th from 6 - 8 pm.
- Spring Band concert will take place on Monday, May 19th.
- FFA Petting Zoo will take place at JHE on May 20th.
- Senior Project parent meeting for the class of 2026 will take place on Wednesday, May 21st at 5:30 pm.
- The Jr. / Sr. Banquet will be held on Wednesday, May 21st. Thank you to all the individuals, organizations, and businesses that provide scholarships to our students. Your generosity is very much appreciated.
- Graduation will be held on Friday, May 30th at 7:00 pm.
- Thank you to all the parents that provided treats and lunch to the staff for Teacher's Appreciation Week. Your generosity is greatly appreciated.

Mrs. Cramer Reported:

Points of Interest:

- 4th Grade hosted their WI Wax Museum. They did a great job choosing a famous person with WI ties and presenting their information.
- The JHE Fun Run was a success, kids had a great time. Money is due this Friday. This is a PTC Fundraiser.
- We currently have the ABC Countdown to the end of the year going on. There are several mini-fundraisers built into the days. All funds raised during the countdown go to the playground fund. This week we have several staff members who will be taking a pie to the face for a fundraiser.
- We had McTeacher Night on April 30. We made just over \$1,000.00. Thank you to all of the families and community members who came out to support the night.
- Fun dates for JHE coming up: May 14th—5th Grade Shadow Day at MS and 4K/5K to Glacier Hills Farm, May 16—JHE 4th and 5th grade Science Fair, May 20—FFA Petting Zoo at JHE, May 21—5th Grade to State Fair Park, May 22—5th Grade Graduation, May 23—Safety Patrol Trip and lunch and 2nd and 3rd grade to Discovery World, May 27—1st and Student Council to Fond du lac Park, May 28—Field Day, May 29—Bounce Houses and Yearbook Signing
- Spring Concert for Choir is May 13 at 7 pm and Spring Band Concert is May 19 at 7 pm
- We have interviews Friday for JHE Principal
- Thank you to the JHE PTC for all they did to celebrate our staff during Teacher Appreciation Week. Also thank you to the Weinheimer's for donuts for staff. Also thank you to Cindy Roberts for baking for the whole crew and providing baked goods!
- Tomorrow (May 13) we are celebrating all of our support staff at JHE with a potluck and some gifts. We want to thank them for all they do each day to ensure that things run smoothly and that needs are being met. We could not do it without them.
- As always....it is a great day to be a Falcon! #HustyProud

E. Athletic Director's Report

Not much 'new' to report, as the last BOE Meeting was just April 28, but updated their records/upcoming games.

D/H Softball;

Currently 5-5 Conference (11-8 overall). Games this week, at Horicon on Tuesday, at Lourdes on Thursday.

H/D Baseball;

Currently 6-4 Conference (7-9 overall). Games this week, at Horicon today, host CWC on Thursday (double-header).

Track;

At a Divisional Meet today at Lourdes. At Deerfield on Thursday for the Conference Meet.

H/D Soccer;

Currently 3-2 Conference (3-5-1 overall). Host Lomira Tuesday, host Mayville Thursday (Pink Game).

Middle School Softball;

Finally got some of their games in with the 'nicer weather'! They are at Pardeeville today.

Other notes;

Trailways 'Spring' Annual Meeting on Wednesday at Wayland, 9:00.

Co-op due dates. I know this has been asked before. For Fall Sports Oct. 1. For Winter Sports Feb. 1. For Spring Sports May 1.

F. Financial Director's Report

Monthly Highlights:

- **Personal Items:**

- WUFAR Fund Accounts - How the accounts are used and the intent for them.
 - See the Attachment A
- CESA 5 will be in the district on Wednesday, May 14th
 - Quick Note: Budgeted \$50,000 for the 2024-2025; used \$2,468.75 as of 05/12/2025
- On Thursday and Friday, I will be attending the WASBO Spring Conference in the Wisconsin Dells

- **Finances:**

- Lines of Credits –
 - #8810 - \$100,000 balance
 - #8814 has no balance
 - Provided a timeline of dates of when payments come in from DPI.
 - June 2025 - \$516,830 (*note all of this is withheld for Open Enrollment and Voucher payments)
 - August 2025 - \$721,932.17 (Remaining taxes)
 - September 2025 - State Equalization Aid (15% - last year was \$242,844) and the Sparsity Aid program (95% - last year was \$127,375).
 - December 2025 - State Equalization Aid (40% -- last year was \$347,818).
- Bill review of April-May
 - See the bills document, Actual vs.
- Review of our past 11 month expenditures. Provide a brief overview and how things are trending.
 - Prior month average - \$443,250.21 (decreased by \$7,967.95)
 - Omitted until 05/19/2025 - \$83,728.53 (Health Insurance)
 - You'll see two bills in June (based on Board meeting date)
 - Total would have been \$439,331.27 (Monthly average:\$442,893.95)
 - See trending document (Attachment B)

- Grant submissions:
 - Title 1A - Public - submitted a portion of T.S. contract (up until 04/30)
 - Title 1A - Private - \$4,300 bill from Bethany will be submitted and paid (treated as an in/out)
 - CESA #5 - Nursing Contract
 - Workforce Development (WFD) grant - \$10,497.65
 - AED pads, Eye chart (\$20), Nursing conference, quarterly payments (\$3,400 from 23-24 and \$7,600 for 24-25)
 - I'll submit \$10,191 (\$306.65 remaining)

<u>Nursing Grant</u>					
Vendor	Description	Amount	Total Grant	Invoice	Proof of Payment
			\$ 10,497.65		
Katie Bortz	Conference hotel for School Nurse	\$ 140.00	\$ 10,357.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Wisconsin Biomedical Services	AED pads and Batteries	\$ 951.00	\$ 9,406.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q3 (2023-2024)	Quarterly Contract Services	\$ 1,700.00	\$ 7,706.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q4 (2023-2024)	Quarterly Contract Services	\$ 1,700.00	\$ 6,006.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q1 (2024-2025)	Quarterly Contract Services	\$ 1,900.00	\$ 4,106.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q2 (2024-2025)	Quarterly Contract Services	\$ 1,900.00	\$ 2,206.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q3 (2024-2025)	Quarterly Contract Services	\$ 1,900.00	\$ 306.65	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CESA 5 - Q4 (2024-2025)	Quarterly Contract Services	\$ 1,900.00	\$ (1,593.35)	<input type="checkbox"/>	<input type="checkbox"/>
			*Above is not covered by the grant		

Expenditures through Past Months		
July	\$ 291,702.05	
August	\$ 446,472.94	
September	\$ 301,009.61	
October	\$ 547,681.44	
November	\$ 485,816.96	
December	\$ 404,335.79	
January	\$ 545,000.96	
February	\$ 489,158.57	
March	\$ 470,438.97	
April	\$ 450,884.85	
May	\$ 355,602.74	
Total	\$ 4,788,104.88	\$ 435,282.26

<u>Hustisford School District Bank Accounts</u>			
Hustisford State Bank			
Checking / Saving Accounts		Balance as of 05/12/2025	
District Checking		\$ 30,962.35	
Fund 10 - Money Market Account		\$ 4,826.60	
Fund 41 - Money Market Account		\$ 9,531.11	
Fund 46 - Money Market Account		\$ 5,618.85	
Benefits Design Group Acct - FLEX		\$ 7,167.47	
Investment Accounts			
1-year CD Maturity date 01/29/2025		\$ 20,000.00	
1-year CD Maturity date 07/05/2025		\$ 5,000.00	
Loan Accounts			
Loan - Bassett		\$ 67,637.79	
Loan - Gym Improvements		\$ 3,663.43	
Local Government Investment Pool			
Fund 10 Savings Account 2		\$ 14,734.86	

G. Superintendent's Report

Points of Interest:

- The voice circuit cutover for JHE was at 4 pm. We cut over from Frontier to Spectrum in a money saving effort. So far, the process has only had a slight glitch. We are working through this and are hoping that we will be done by early June.
- I have a Dodge County Sups meeting next week.
- I have a Trailways Superintendent Meeting on Wednesday.
- I have a WASDA state update on Wednesday.
- We will have an interview for 6-12 art this week. We will also be interviewing for the School Counselor position. I am working to finalize interviews for the week of May 19 for Special Ed. Director and School Psych.
- I have a meeting set up with Bassett on May 21 to discuss options for their contract.
- We had a great week celebrating staff in both buildings last week for Teacher Appreciation Week.
- Shout out to our retirees. We are very excited for their next adventure and wish them all the best.
- Plant sale delivery is May 16th and pick up for the sale is May 17th at JHE in the morning.
- I was just notified of a grant the I received for JHE for literacy. It is a \$3,000 grant to support a summer family reading initiative. I will begin working on this immediately and work to ensure that it is carried out as planned.

- There is some important legislation to keep an eye on in Madison. It is also important to keep an eye on developments with the state budget.
- We are working with DodgeLand to ensure that the shared staff members are able to transition appropriately and have what they need in regards to questions and supplies. Clint and I will continue to lead and work through this process with DodgeLand administration.
- It is a great day to be a Falcon!

VIII. Committee Reports

Buildings and Grounds Committee – Did Not Meet

Policy and Personnel Committee – Mrs. Cramer updated the board on May 6, 2025

Personnel and Policy Committee Minutes from Tuesday, May 6, 2025

Personnel and Policy Committee of the Hustisford School District Board of Education met on Tuesday, May 6, 2025 at 4:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Brian Thimm, Chair; Tracy Malterer, member; and Heather Cramer, Superintendent of Schools.

- **Staffing Updates—25-26—**The committee discussed the OT contract that will be on the May agenda for approval. The committee discussed the nursing contract for next year, that will be on the agenda for approval in May. The committee reviewed the openings in the district and reviewed potential candidates and dates for interviews. The committee discussed the request from DodgeLand to share band for the upcoming school year. Mrs. Cramer will bring a 66.0301 agreement to the board in May.
- **Neola Policy Update—**The final read of the 3rd grade retention policy per Act 20 will be on the agenda for May.
- **Senior Project Presentations—**The board will have two senior project presentations on Monday, May 12. They will be at 5:00 and 5:30 pm.
- **Summer School Staffing—**Mrs. Cramer shared the list of summer school staff for the upcoming summer.
- **Summer Hours—**The committee discussed summer hours for staff. The committee supports the 4-day week for most employees. JHE staff and summer school staff will adjust hours accordingly.

Business and Finance Committee – Mrs. Kullkee updated the board on May 6, 2025

Business and Finance Committee Meeting Minutes of Tuesday, May 6, 2025

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, May 6, 2025 at 5:00 p.m., in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Heather Cramer, District Administrator; Jamie Kulkee, member; Tracy Malterer, Chair; and Corey Manlick, Business Manager

New Business:

- Budget Review—Current and Future—Mr. Manlick provided an overview of where we are currently at in the budget and what is upcoming. He also discussed short-term borrowing. All of the information presented will be presented at the meeting in May.
- School Finance 101 for May Board Meeting—The committee discussed what to have at the next meeting and wants to hear more about each fund and what each fund is for within the district. In June, it will focus more on grants.
- Future Program Planning—2025-2026—The committee discussed some of the ideas presented to the board regarding cuts in the District.
- Staffing Update—2025-2026—The committee discussed staffing openings. The committee also discussed the nursing contract and OT contract. The committee discussed staffing compensation as well.
- Health Insurance Premium Share—The committee discussed the premium shares for insurance. An increase for teaching staff will be on the agenda for the May meeting.

Curriculum and Technology Committee – Did Not Meet

IX. Old Business: N/A

X. New Business

A. Personnel and Policy:

1. Resolution #2364: Approval of Final Reading of Policy 5411 Third Grade Promotion and Retention: At Risk Students

A motion was made by Kevin Muche and seconded by Jamie Kulkee to approve the following resolution:

Approval of Final Reading of Policy 5411—Third Grade Promotion and Retention: At Risk
Students
School Board Resolution
#2364

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve the final reading of Neola Policy 5411: Third Grade Promotion and Retention—At Risk Students as presented.

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

2. Resolution #2365: Approval of CESA 5 Contract for Nursing Services for 2025-2026

A motion was made by Tim Simmons and seconded by Jamie Kulkee to approve the following resolution:

Approval of Cesa 5 Contract for Nursing Services
School Board Resolution
#2365

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the CESA 5 Contract for Nursing Services for the 2025-2026 school year. The cost for services is \$8,000.00.

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

3. Resolution #2366: Approval of Service Agreement with Rehab Resources for OT for 2025-2026

A motion was made by Tim Simmons and seconded by Kevin Muche to approve the following resolution:

Approval of Service Agreement with Rehab Resources for OT
School Board Resolution
#2366

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the Contract for Occupational Therapy Services with Rehab Resources for the 2025-2026 school year. The cost for services is \$66.50 per hour.

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

4. Resolution #2367: Approval of 66.0301 Agreement with Dodgeland

A motion was made by Kevin Muche and seconded by Tim Simmons to approve the following resolution

Approval of 66.0301 Agreement with Dodgeland School District
School Board Resolution
#2367

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve a 66.0301 agreement with Dodgeland HS for band as presented.

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

5. Resolution #2368: Approval of Summer School Staffing Contracts

A motion was made by Jamie Kulkee and seconded by Steve Weinheimer to approve the following resolution

Approval of Summer School Staffing
School Board Resolution
#2368

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following for summer school staffing.

Aiden Stumpf
Bruce Haan
Bria Cramer
Callie Bickert
Chrissy Klis
Curtis Koch
Sam Simmons
Jennifer Greer
Dawn Wohling
Emma Thuecks
Erin Hensler
Jean Haan
Jenny Roberts
Katie Powell
Libby Schellpfeffer
Tammy Schellpfeffer
Molly Christenson
Scott Jacquart

Scott Wohling
Jodie Neu
Joy Pamperin
Morgan Maas
Tanya Wyse

Motion passed 3-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm Abstain: Tim Simmons

6. Resolution #2369: Approval of 2025-2026 Teacher Contracts

A motion was made by Jamie Kulkee and seconded by Kevin Muche to approve the following resolution

Approval of 2025-2026 Teaching Contracts
School Board Resolution
#2369

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the following for employment in the Hustisford School District for the 2025-2026 School Year.

Kristen Anglemeyer
Callie Bickert
Holly Daley
Maggie Ferrando
Bruce Haan
Scott Jacquart
Matt Jones
Curtis Koch
Morgan Maas
Joy Pamperin
Melissa Schall
Michelle Stewart
Dawn Wohling
Andrea Baumgartner
Molly Christenson
Jean Haan
Erin Hensler
Andrew Powers
Jennifer Roberts
Rachel Rutta
Tammy Schellpfeffer
Aidan Stumpf
Rachel Weinheimer

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

7. Resolution #2370: Approval/Denial of 2025-2026 Open Enrollment Applications

A motion was made by Kevin Muche and seconded by Jamie Kulkee to approve/Deny the following resolution

Approval/Denial of 2025-2026 Open Enrollment Applications
School Board Resolution
#2370

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve/Deny the 2025-2026 open enrollment applications as presented.

Motion passed 4-0 by roll call vote. Absent Tracy Malterer, Scott Firari, Brian Thimm

B. Buildings and Grounds: N/A

C. Curriculum and Technology: N/A

D. Business and Finance: N/A

XI. Informational/Discussion Items

A. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, June 2, 2025, at 4:00 p.m.*
- *Policy/Personnel – Tuesday, June 3, 2025, at 4:00 p.m.*
- *Business/Finance – Tuesday, June 3, 2025, at 5:00 p.m.*
- *Curriculum/Technology – Monday, June 2, 2025, at 5:00 p.m.*
- *June Regular Board Meeting: Monday, June 16, 2025, at 6:30 p.m.*

XII. Closed Session:

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (b) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Staffing 2025-2026

A motion was made by Tim Simmons and seconded by Kevin Muche to enter into closed session at 7:19 p.m.

Motion passed by Voice Vote 4-0. Absent: Tracy Malterer, Scott Firari, Brian Thimm

Tracy Malterer arrived at 7:50 p.m.

XIII. Return to Open Session

A motion was made by Jamie Kulkee and seconded by Kevin Muche to return to open session at 8:09 p.m.

Motion passed by Roll Call Vote 5-0. Absent Scott Firari, Brian Thimm

XIV. Motion to Adjourn

A motion was made by Jamie Kulkee and seconded by Tracy Malterer to adjourn at 8:10 p.m.

Motion passed 5-0 by voice vote. Absent Scott Firari, Brian Thimm

Chris Kuehl – Recorder
Jamie Kulkee – School Board Clerk
Approved June 16, 2025